

If you are considering, or have decided to make, redundancies across your workforce there are organisations who can provide FREE support to your business and your workforce.

Once we become aware of the situation an officer from the Local Authority will be in touch to offer an initial discussion. This will focus on what support you need and will agree any appropriate next steps. It will remain confidential and information will only be shared with relevant partners upon your agreement.

From this meeting a targeted package of support for your business and employees can be pulled together, including helping employees seek alternative employment and re-training options.

Call us on **0300 790 6275** or visit [www.stepupsomerset.org.uk](http://www.stepupsomerset.org.uk) to arrange a discussion.



### **Advisory, Conciliation and Arbitration Service (Acas)**

Free, impartial advice on workplace rights, rules and best practice.  
Help and guidance in managing redundancies in your organisation.

Helpline 0300 123 1100

<https://www.acas.org.uk/manage-staff-redundancies>

### **DWP Rapid Response Service (RRS)**

RRS provides support to businesses who are at risk of making redundancies and provides a tailored package of support through their partners at no cost to the business.

[www.employerhelp.dwp.gov.uk](http://www.employerhelp.dwp.gov.uk)

Email: [rrs.enquiries@dwp.gov.uk](mailto:rrs.enquiries@dwp.gov.uk)



### **Government**

Find clear advice about procedures you need to follow when making redundancies and what rights your employees have.

[www.gov.uk/staff-redundant](http://www.gov.uk/staff-redundant)

### Apply for breathing space to consider a rescue plan



A moratorium gives struggling businesses formal breathing space to explore rescue and restructuring options, free from creditor action.

Except in certain circumstances, no insolvency proceedings can be instigated during the moratorium. It also prevents legal action being taken against a company without court permission - except for employment tribunals, or proceedings between an employer and a

worker, which do not require permission of the court to commence or continue.

[Applying for a moratorium under the Corporate Insolvency and Governance Act 2020](#)

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### Strike off, dissolve or restore a company

Information for directors, secretaries or company advisers about how to dissolve or restore a company to the register.

<https://www.gov.uk/government/publications/company-strike-off-dissolution-and-restoration>

<https://www.gov.uk/browse/business/selling-closing>

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### HMRC

Provide advice about forms you must complete when your employee leaves employment and help calculate PAYE and National Insurance for your final payments to them

[www.gov.uk/government/organisations/hm-revenue-customs](https://www.gov.uk/government/organisations/hm-revenue-customs)

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### Insolvency Service

Give advice about alternatives to bankruptcy and information about other options to compulsory liquidation.

[www.gov.uk/government/organisations/insolvency-service](https://www.gov.uk/government/organisations/insolvency-service)

